

WYOMING

REQUIRED FORMS

- FD258 Fingerprint Cards (**MUST send TWO copies**)
- OPM General Release Form

INSTRUCTIONS FOR SUBMISSION

- In addition to the Fingerprint Card submitted with the case papers for an FBI Fingerprint Search, **TWO FD258 Fingerprint Cards** are also needed to search the Wyoming State Criminal Repository to fulfill the requirements of Public Law 101-647. Please ensure a separate hardcopy Fingerprint Card is submitted for this purpose.

REQUIRED FIELDS

- Full Name (First/Last/Middle)
- AKA
- Date of Birth
- Place of Birth
- Sex/Race/Height/Weight/Eye Color/Hair Color
- Social Security Number
- **Subject Signature**
- **Person Taking Prints Signature**
- **Date prints taken (should not exceed 3 months)**
- Employer & Address
- Reason Fingerprinted should reflect **"H-Childcare"**

The highlighted items are of high importance. Please ensure these fields are completed prior to submission.