

DELAWARE

REQUIRED FORMS

- SF87 or FD258 Fingerprint Card
- OPM General Release Form

INSTRUCTIONS FOR SUBMISSION

- In addition to the Fingerprint Card submitted with the case papers for an FBI Fingerprint Search, one SF87 or FD258 Fingerprint Card is also needed to search the Delaware State Criminal Repository to fulfill the requirements of Public Law 101-647. Please ensure a separate hardcopy Fingerprint Card is submitted for this purpose.

REQUIRED FIELDS

- Full Name (First/Last/Middle)
- AKA
- Date of Birth
- Place of Birth
- Sex/Race/Height/Weight/Eye Color/Hair Color
- Social Security Number
- Subject Signature
- Person Taking Prints Signature
- Date prints taken (should not exceed 3 months)
- Employer & Address
- Reason Fingerprinted should reflect "H-Childcare"

The highlighted items are of high importance. Please ensure these fields are completed prior to submission.